September 16, 2014

Dear Parents/Guardians:

It is more than just another goal of Baltimore County Public Schools (BCPS) to provide our children an environment in which they receive a quality education — it is vital to the way we function as a school system. The federal No Child Left Behind Act gives you the right to ask for and receive information about the professional qualifications of your child’s classroom teacher, including:

- Any college or university degrees or certifications held by the teacher.
- The subject area of the teacher’s degree or certification.
- Whether the teacher is certified by the State of Maryland to teach a particular grade level or subject area.
- Whether the teacher holds a conditional certificate.

You also have the right to ask for information about whether your child is being served by paraprofessionals and, if so, the qualifications of the paraprofessional.

If you would like to receive any such information about your child’s classroom teacher and/or paraprofessionals, please make the request in writing to your school’s principal. The principal will then provide the information to you in a timely manner, in most cases within thirty (30) business days.

Thank you for supporting your child’s school and BCPS. Your continued interest and support are vital to helping our schools and our students excel and achieve.

Sincerely,

[Signature]

S. Dallas Dance
Superintendent